

Helen Broughton Clerk to the Council
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**Councillors are summoned to a full meeting of Caterham on the Hill Parish Council
being held at 7.30pm on Wednesday 9th November 2022
at the Westway Community Centre, 25 Chaldon Road, Caterham**

Members: Cllr V Robinson (Chairperson), Cllr G Dennis (Vice Chairperson), Cllr H Bilton, Cllr C Botten, Cllr G Duck, Cllr M Grasso, Cllr K Mansfield, Cllr E Payne, Cllr R Stead

The press and residents are invited to attend

To join the meeting via Zoom please follow the link below

Registered electors of the village wishing to join the meeting remotely can obtain a password for the meeting by emailing the Parish Clerk up until 5pm on the day of the meeting.

Email: clerk@caterhamhillparishcouncil.co.uk

[ZOOM LINK](#)

Signed: *Helen Broughton*

Clerk to the Council

4th November 2022

AGENDA

C 22/37	Apologies for absence To receive apologies for absence
C 22/38	Declarations of interest In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 Councillors should declare any interests pertaining to the agenda
C 22/39	Public forum 15 minutes to enable members of the public to ask questions or raise issues
C 22/40	Previous minutes To agree that the minutes of the Council Meeting held on 28th September 2022 be signed by the Chairperson as a true record (draft minutes)
C 22/41	County Councillor report and Road Schemes i. To agree support for highways projects following a report from the County Council.

	<p>ii. To receive a presentation on volunteer litter picking and agree action.</p>
C22/42	<p>Action List / Clerks Report To note the Action list (report) (for information only)</p>
C 22/43	<p>Committees</p> <p>i. To agree to dissolve the projects and environment committees and create a projects and environment committee.</p> <p>ii. To re-appoint councillors to committees.</p>
C 22/44	<p>Finance and General Purposes</p> <p>i. To receive information from Cllr Botten on a policy for the awarding of Community Infrastructure Levy (CIL) bids and agree action.</p> <p>ii. To consider a grant request from the Caterham Community Association (request).</p> <p>iii. To approve the schedule of payments (to follow)</p> <p>iv. To note the net position as at 30 09 2022 (accounts)</p> <p>v. To consider increasing the Christmas Event budget to £2,000.</p> <p>vi. To consider and approve a draft 2023/24 budget (circulated to councillors)</p> <p>vii. Following a request from the Westway Centre to nominate a representative to attend their quarterly Full Trustee Board meetings.</p>
C 22/45	<p>Projects</p> <p>i. To appoint Ultralite as contractors for 2022/23 lamppost motifs and Cedar Tree lights.</p> <p>ii. To agree the Westway Centre is the beneficiary of the Christmas Switch-on collections.</p> <p>iii. To delegate authority to the Clerk to agree expenditure on the Switch on if within budget. This to be reported to the next meeting.</p> <p>iv. To approve Christmas Event Risk Assessments (to follow)</p> <p>v. To receive an update from the Christmas Working Group and agree any other arrangements for 2022 Switch on events.</p> <p>vi. To agree purchasing new grit bins at the following locations at a cost of up to £400 each:</p> <ul style="list-style-type: none"> • Essendene Close (to replace a damaged bin) • Banstead Road traffic lights (to replace bin removed by SCC as damaged) <p>vii. To delegate to the Clerk arrangements for drainage clearance, within budget.</p> <p>viii. To consider a pond on Westway and agree action.</p>
C22/46	<p>Date of the next Council meeting: 11th January 2023</p>