

Caterham on the Hill Parish Council

Policy for the management and awarding of CIL monies 2023

The amount of funding available for the Parish Council to award for capital projects has increased since the adoption of the Neighbourhood Plan. This policy is intended to govern the way in which those funds are used.

The award of funds will be determined following receipt of bids from appropriate organisations. The bidding process will be publicised twice annually so that the community is fully aware of the possibilities. Urgent or time sensitive bids may be received and adjudged subject to the process set out below.

Bids for the capital support of infrastructure projects may be considered from:

1. Voluntary and charitable organisations which are based in or especially serve residents of Caterham on the Hill
2. Statutory organisations seeking part funding for large infrastructure projects which will serve Caterham on the Hill

The term “infrastructure project” is taken to mean (a) capital works with a planned life of at least ten years and which must be delivered within three years of the grant award, or (b) a one-off project to provide emergency services for residents which are unable to be funded from statutory services.

All bids will be assessed in the light of the legislation/government guidance pertinent at the time.

The Council will accept bids with fully worked project plans, costed, with 3 quotations provided and with clear deliverability plans, which can, and will, be monitored. Following the decision to award funding, capital may be issued in tranches to ensure that the project follows the agreed delivery plans.

The Council will not accept a bid to fund the development of a project or preliminary studies, as there must be an agreed outcome for a capital bid. It will not pay for planning permissions or listed building applications but will consider funding projects enabled by those permissions. The Council may, however, consider awarding funding for such preliminary studies or permissions retrospectively as part of a capital grant for the delivery of a project.

Bid Criteria

All bids for capital works must be supported by the freeholder.

All bids must evidence how the revenue implications of a capital project can be met for the ten year period covered by the bid.

Bids will be evaluated formally by the Finance and General Purposes Committee and graded on a seven-point scale, (with a score of four being a pass,) according to the following criteria:

1. Impact on residents of Caterham on the Hill- i.e. benefits
2. Durability and sustainability, including green credentials- i.e. there is confidence that there is the revenue stream available to make the project viable and as far as possible carbon neutral
3. Evidence of mitigating the impact of development in Caterham on the Hill- i.e. need
4. Where requests are made for part funding, the proportions of funding from statutory or other bodies must be proportionate and fair.

Bidders will be informed in writing of the outcome of the bid, together with notes on the scoring against the criteria above. Unsuccessful bids may be re-submitted if adjustments are made which would positively impact on the scoring.

There will be no appeal process in the light of the above.