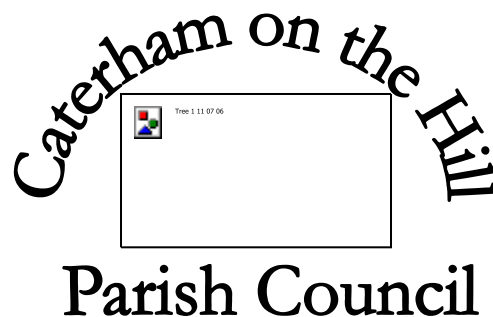


Helen Broughton Clerk to the Council
65 Court Road
Caterham Surrey CR3 5RH

Tel: 01883 708310

Email: clerk@caterhamhillparishcouncil.co.uk

Website: www.caterhamhillparishcouncil.co.uk



**Members are summoned to a meeting of the Finance and General Purposes Committee
being held at 7.30pm on Wednesday 13th April 2022
at the Caterham Ex Service Mens Club, 15 Town End Close CR3 5UJ**

Committee members: Cllrs C Botten, K Mansfield, V Robinson, R Stead

AGENDA

All correspondence and papers referred to in the public part of this agenda are available to view on application to the Clerk to the Council

Signed *Helen Broughton*

Clerk to the Council

8th April 2022

F 21/42	Apologies for absence To receive apologies for absence.
F 21/43	Declarations of interest and dispensation requests To receive declarations of interest arising from the agenda.
F 21/44	Public forum 15 minutes to enable members of the public to ask questions or raise issues.
F 21/45	Minutes of the last meeting Members to agree the minutes of the meeting held on 16 th February 2022 as a correct record (minutes)
F 21/46	Payments and Accounts <ul style="list-style-type: none">i) To approve the schedule of payments (<i>to follow</i>).ii) To note Income and Expenditure as at 31st March 2022 (paper 1)iii) To agree that the Chair sign the bank reconciliation as correct (paper 2)iv) To approve the creation of an earmarked reserve for refurbishment of the Cedar Tree Lights and agree the transfer of £6,000 to this reserve from the general reserve.v) To approve the transfer of £2,000 to the elections earmarked reserve from the general fund.vi) To agree a budget for the purchase of flags, bunting and other items for the Platinum Jubilee, as recommended by the Projects Committee.

	vii) To agree membership to Tandridge Voluntary Action at a cost of £30.00.
F 21/47	Grants Members to consider a grant for the Ukrainian Refugee Scheme.
F 21/48	Caterham Carnival Stand To agree having a Parish Council stand at the Caterham Carnival and to run this in collaboration with other community organisations.
F 21/49	Policies and Procedures To review and approve the following: i) Volunteer Policy (paper 3) ii) Code of Conduct (paper 4) iii) Health and Safety Policy (paper 5)
F 21/50	Wildflower update To receive an update on wildflower planting from Cllr Mansfield.