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Members are summoned to a meeting of Caterham on the Hill Parish Council being held at 7.30pm on Wednesday 13th March 2024 at the Westway Centre, Caterham on the Hill

Signed *Helen Broughton*

Clerk to the Council

7th March 2024

*Members of the public are invited to attend either in person or remotely.
The Zoom link is given below.*

*For the passcode which is required for virtual access
please email clerk@caterhamhillparishcouncil.co.uk by 4pm on the day of the meeting.*

[ZOOM LINK](#)

AGENDA

23/75	Apologies for absence To receive apologies for absence.
23/76	Declarations of interest and dispensation requests To receive declarations of interest arising from the agenda.
23/77	Public forum 15 minutes for the public to ask questions or raise issues.
23/78	Minutes of previous meetings To agree that the minutes of the Council meeting held on 10 th January 2024 be signed by the Chair as a true record (draft minutes).
23/79	Reports To receive a report from the County Councillor.
23/80	Action List To note the action list (for information only)
23/81	Finance and General Purposes i) To consider a grant application from the Prospero Theatre (application) ii) To consider a revised grant application from the Westway Centre (application) iii) To approve the schedule of payments (<i>to follow</i>)

	<ul style="list-style-type: none"> iv) To agree that the Chair sign the February 2024 bank statements and reconciliations as correct (<i>confidential documents available on Sharepoint</i>) v) To review and approve the asset register (register) vi) To consider an application for funds to Your Fund Surrey to restore the heritage pillars on Manor Avenue.
23/82	<p>Projects and Environment</p> <ul style="list-style-type: none"> i) To receive a report from the Parish Warden report including an update on new litter bins. ii) To consider a parish council response following two enquiries from organisations regarding banners. iii) To agree locations and expenditure for railing planters for summer 2024
23/83	<p>Planning</p> <ul style="list-style-type: none"> i) To receive an update from Cllr Duck on a meeting with the Surrey Association of Local Councils. ii) To note the TDC local plan final report by the Inspector (Link to report) iii) To note a meeting with the Parish Council Planning Committee and the District Council Chief Planning Officer on 21st March
23/84	<p>Governance and Administration</p> <p>To note that the pre-election period starts on 18th March (link to guidance)</p>
23/85	<p>To resolve to exclude the press and public due to the confidential nature of the business to be transacted.</p>
23/86	<p>Bus shelter agreement</p> <p>To receive feedback from the solicitor on a contract with Surrey County Council for the new bus shelter on Westway and agree action (<i>confidential agreement available in Sharepoint</i>)</p>
23/87	<p>To note the date of the next Council meeting as 15th May 2024</p>