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**Members are summoned to a meeting of the Finance and General Purposes Committee
being held at 6.30pm on Wednesday 7th February 2024
at the Westway Centre, Chaldon Road, Caterham**

Members of the public are welcome to attend.

AGENDA

Signed *Helen Broughton*

Clerk to the Council

1st February 2024

F23/28	Apologies for absence To receive apologies for absence
F23/29	Declarations of interest and dispensation requests To receive declarations of interest arising from the agenda
F23/30	Public forum 15 minutes to enable members of the public to ask questions or raise issues.
F23/31	Minutes To agree the minutes of the meeting held on 11 th October 2024 (minutes)
F23/32	Reserves and banking To agree the amount to be held in the Lloyds bank savings account (<i>either a fixed sum or balance of funds less an amount to be held in the current account for expenses</i>)
F23/33	Grants <ul style="list-style-type: none">i. To receive an update from Cllrs Robinson and Duck and further consider a grant application from the Westway Centre.ii. To consider a grant request for £1,000 for equipment for the Friday Night Project (<i>application to follow</i>)iii. To note the End of Grant Report from the Caterham Barracks Community Trust (<i>confidential report</i>)
F23/34	Payments <ul style="list-style-type: none">i) To following reports were noted / considered and approved<ul style="list-style-type: none">a. Income and Expenditure v budget as at 31st January 2024 (Summary report)b. Net position as at 31st January 2024 (Net position)ii) To agree that the Chair sign the bank reconciliation as at 31st January 2024 as correct (Bank reconciliation. Confidential bank statements available to Cllrs via Sharepoint)iii) To approve the schedule of payments (<i>to follow</i>).

F23/35	<p>Queens Park Trees</p> <p>To receive an update and recommendation from Cllr Dennis on tree planning in Queens Park and agree action.</p>
F23/36	<p>To agree the date of the next meeting (scheduled for 10th April 2024)</p>
F 23/37	<p><i>Members to resolve that under the Public Bodies (Admission to the meetings) Act 1960, to exclude the public and press from discussions concerning the following item that which relates to contractual matters.</i></p>
F23/38	<p>Bus shelter contract</p> <p>To receive recommendations from Cllr Grasso on an agreement between Surrey County Council and the Parish Council regarding the Westway bus shelter and agree action <i>(Confidential contract)</i></p>