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*Implementation Group*

**A meeting of the Chaldon, Caterham and Whyteleafe Neighbourhood Plan Implementation Group (CCWNPIG) will take place on Saturday 3rd June 2023   
from 9.30am to 11.00am in the Westway Centre, 25 Chaldon Rd, Caterham CR3 5PG**

***Members of the public are welcome to attend***

26th May 2023   
*Helen Broughton* Helen Broughton, Clerk

|  |  |
| --- | --- |
| **Agenda sent to:**  *Chris Botten – Caterham on the Hill PC*  *Jeremy Webster – Caterham Valley PC*  *Annette Evans - Caterham Valley PC*  *John Moffatt – Whyteleafe VC*  *Deano Cline – Whyteleafe VC* | *Geoff Duck - Caterham on the Hill PC*  *Jenny Gaffney – Tandridge District Councillor*  *Julie Blackburn – Caterham Flood Action Group Julian Palmer – Chaldon Village Council Alison Eardley (AE) - NP Consultant*  *Mrs H Broughton (Clerk)*  *Mrs T Waghorn (Advisor)* |

***AGENDA***

NP 23/11 **Appointment** of Chair/Co-Chairs for 2023/2024 Municipal Year

NP 23/12 **Governance**

* + 1. Councils to reaffirm nominated Members to the Joint Committee
    2. To agree co-option onto the Joint Committee for the 2023/24 Municipal Year
    3. To re-view and adopt the Terms of Reference *(paper)*

NP 23/12 To receive **apologies for absence.**

NP 23/13 To receive **declarations of interest arising from the agenda.**

NP 23/14 To agree that the **minutes** of the meeting held on 28th January 2023 be signed by the Chair as a true record.

NP 23/15 **Housing Needs Analysis**: Report (AE and JW)

NP 23/16 **Plan Review**: Report (AE and JW)

NP 23/17 **Community Infrastructure Levy**: Report (JG) and to agree action

NP 23/18 **Strategic Applications**: To agree action on strategic applications

NP 23/19 To agree the **date of the next meeting**