

Helen Broughton Clerk to the Council
65 Court Road
Caterham Surrey CR3 5RH

Tel: 01883 708310

Email: clerk@caterhamhillparishcouncil.co.uk

Website: www.caterhamhillparishcouncil.co.uk



Members are summoned to an extraordinary meeting of Caterham on the Hill Parish Council being held at 7.30pm on Wednesday 14th June 2023 at the Westway Centre, Caterham on the Hill

Signed *Helen Broughton*

Clerk to the Council

8th June 2023

Members: Cllr V Robinson (Chairperson), Cllr H Bilton (Vice Chairperson), Cllr C Botten, Cllr G Dennis, Cllr G Duck, Cllr M Grasso, Cllr E Payne.

Members of the public are invited to attend either in person or remotely.

The Zoom link is given below.

For the passcode which is required for virtual access please email clerk@caterhamhillparishcouncil.co.uk by 4pm on the day of the meeting.

[ZOOM LINK](#)

AGENDA

23/19	Apologies for absence To receive apologies for absence (and their reasons)
23/20	Declarations of interest and dispensation requests To receive declarations of interest arising from the agenda
23/21	Public forum 15 minutes for the public to ask questions or raise issues.
23/22	Minutes of the last meeting To agree that the minutes of the meeting held on 10 th May and 5 th June 2023 be signed by the Chair as a correct record (minutes 10th May) (minutes 5th June)
23/23	Waiver of 6-month Councillor attendance rule To approve the non-attendance of Cllr Dennis at meetings due to personal reasons for an eleven-month period up to 8 th May 2024 pursuant to Section 85 (1) of the Local Government Act 1972. Note: Cllr Dennis will attend remotely.
23/24	Neighbourhood Plan Joint Committee To appoint Cllr Bilton as a member of the Neighbourhood Plan Joint Committee

23/25	<p>Payments and Accounts</p> <ul style="list-style-type: none"> i) To note the internal auditors report for 2022/23 (report) ii) To note and approve the Annual Governance Statement (AGAR section 1) and agree that this be signed by the Chairperson. (AGAR section 1 and 2) iii) To note and approve the Accounting Statements (AGAR section 2) and agree that this be signed by the Chairperson. iv) To note the date for the period for the exercise of public rights is from Mon 19th June to Friday 28th July. v) To approve the schedule of payments (<i>to follow</i>)
23/26	<p>Meeting schedule</p> <p>To approve a revised 2022/24 meeting schedule (draft schedule)</p>
23/27	<p>Community Orchard</p> <p>To receive a proposal from Cllr Dennis for a Community Orchard and agree a budget / expenditure (paper)</p>
23/28	<p>Queens Park Grass Cutting</p> <p>To consider paying for an additional cut(s) for the grass in Queens Park.</p>