

Caterham on the Hill Parish Council
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Minutes of a meeting of Caterham on the Hill Parish Council held on Wednesday 12th August 2020 at 2pm via video conference

Present: Cllrs J Webster (Chair), C Botten, D Brent, S Burningham, G Dennis, J Orrick

In attendance: Mrs H Broughton (Clerk) and 6 members of the public.

C 030 Apologies for absence

Apologies for absence were received from Cllrs Rujbally and Turner.

C 031 Declarations of interest arising from the agenda

Councillors Botten, Orrick and Webster declared a non-pecuniary interest in the Westway, the nature of their interest being that they were Trustees of the Westway Centre.

Councillors Webster and Dennis declared a non-pecuniary interest in the Neighbourhood Plan, the nature of their interest being that they were members of the Neighbourhood Plan Steering Group.

C 032 Public forum

The Council was asked, in the light of the Neighbourhood Plan Inspector's Draft Report which does not include Heath Road, Rosedale or Church Road Allotments as Local Green Spaces, how the Parish Council would guard against development on these sites in the future.

The Council responded that the Neighbourhood Plan inspector had ruled out several of the allotments as local green space because Tandridge District Council had put in a formal objection on the basis that they may need the sites in the future for development.

A long term course of action and permanent solution being investigated was for the Parish Council to take on the allotment freeholds. Councillor Botten would write again to TDC requesting this.

A resident, who had been spearheading an online petition objecting to the Station Avenue and Church Walk development, thanked the Parish Council for their support and informed the Council that there were currently 1,590 signatures on the petition. She asked how this could best be presented to the District Council. Councillor Botten recommended making an appointment with Jeremy Pursehouse at TDC for the petition to be presented virtually and for the video to be uploaded to the District Council website.

It was asked if speed bumps could be installed before a mini roundabout as there had been a serious accident recently. Councillor Botten said he could take this up with SCC as there had been an accident and that road activated signs could perhaps be installed. The resident would send details of the accident to Cllr Botten.

C 033 Previous minutes

RESOLVED: to approve the minutes of the July Council meeting.

C 034 Police Community Support Officer

The PCSO had been unable to attend the meeting.

Finance & General Purposes

C 035 Schedule of payments and invoices

The schedule of payment and invoices had been circulated to councillors in advance of the meeting.

RESOLVED:

- i. to approve the schedule of payments***
- ii. to approve the purchase of office computer up to a budget of £1,500 (ex vat)***

C 036 Approval of the accounts

Bank reconciliation and Income and Expenditure to 31st July 2020 had been circulated in advance of the meeting.

RESOLVED: to approve the accounts to 30th June 2020 and that these be signed by the Chair.

C 037 Covid emergency expenditure

The Parish Council has been supporting the 4 parish response through grants, DBS checks and paying of phone bills of up to £300 per month. It was agreed that this should continue for the time being and be reviewed in the Autumn.

RESOLVED: to approve the Parish Council continuing to fund DBS checks and mobile phone use for the 4 Parish Response of up to £300 per month with a review in the Autumn.

C 038 Neighbourhood Plan budget

Neighbourhood Plan grants have now been spent however there are still ongoing costs.

RESOLVED: to increase the budget to for costs associated with the Neighbourhood Plan to £2,000 from reserves.

C 039 Drainage Clearance

A request had been made that the Parish Council arrange for drains to be cleared in various locations, in particular near the 3 schools (Audley, St Francis and Sunnydown).

RESOLVED: that the Clerk be given delegated authority to arrange for drainage clearance, as necessary, up to a budget of £1,000 using CIL monies.

C040 Update from the Chair of the Finance and General Purposes Committee

There was nothing further to report.

Projects

C 036 VJ Day

Councillor Orrick reported on the following plans for VJ day:

- Laying of a wreath at the Church
- Piper playing at locations in Caterham Hill, Caterham Valley, Whyteleafe and Chaldon and for live streaming on facebook
- The Beacon to be lit

C 037 Verges

The Wildflower Working Group had met and notes of the meeting circulated which included suggested locations for wildflower verges. Cllr Burningham requested input from councillors on sites and Cllr Orrick suggested the bunds on Westway Common and other open spaces as well as the dip on Westway Common, that was historically not cut.

RESOLVED: to arrange a meeting with Mr Dance to discuss the potential cutting of all verges by the Parish Council.

C 038 Allotment Competition

It was noted that the allotment competition judging was taking place on Friday 14th August. Cllrs Webster and Burningham would attend.

C 039 Planters

Councillor Burningham had met with a representative of the Horticultural Society, who had arranged for some new planters in the High Street and was willing to work with the Parish Council to extending the project. Notes of the meeting had been circulated. Cllr Orrick suggested that the steps or frontage of the Community Centre could be a location for planters. It was requested that the Parish Council co-

ordinate any new planters with the water retaining planters being promoted by Surrey County Council's Flood Risk & Network Resilience.

RESOLVED: that Mr Rice from Surrey County Council be asked to present how and where the water butts could be used at a future meeting and that a budget be presented following this.

C 040 Parish Warden's Report

The Parish Warden's reports were noted.

C 041 Project Chairs report

Cllr Webster reported that the Parish Council bench on the Westway and plaque in memory of David Gosling required some maintenance or possibly replacing.

RESOLVED: to request that the Parish Warden review benches and plaques and advise on any work required.

Planning

C 042 Open Spaces Review

A public consultation on the TDC Open Spaces Review would take place in the Autumn. It was agreed that a robust response would be needed.

C 043 Update from the Chair of the Planning Committee

Councillor Dennis has been advising residents regarding an appeal for 42 Whyteleafe Road and the Inspector has now allowed residents, who were not informed of the original application, to make their submission.

A further planning application has been made for Annes Walk / Whyteleafe Road and the Parish Council had made its objections.

An application for 100 Harestone Lane / High View is being called into committee.

C 044 Neighbourhood Plan

RESOLVED: that the Parish Council supports the Neighbourhood Plan and endorses its progression for approval to the TDC Planning Policy Committee Meeting on 24th September

C 045 Urgent business for inclusion on future agenda

- Verges
- Planters

C 046 Future meetings

RESOLVED: that the next Parish Council meeting be held on 16th September.

