Caterham on the Hill Parish Council
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Draft minutes of a meeting of Caterham on the Hill Parish Council held on Wednesday 8th January 2020 at 7.30pm at & the Westway Centre, 25 Chaldon Rd, Caterham CR3 5TA

Present: Cllr J Webster (Chair), Cllr C Botten, Cllr S Burningham, Cllr D Brent, Cllr H Turner**.**

In attendance: Mrs H Broughton, Clerk**.**

C083 Apologies for absence

Apologies for absence were received from Cllr G Dennis, Cllr L Darlow, Cllr H Rujbally and Cllr J Orrick. These were accepted by the Council.

C 084 Declarations of interest arising from the agenda

There were no declarations of interest arising from the agenda.

C 085 Public forum

No issues were raised.

C 086 Minutes

RESOLVED: that the minutes of the Council meeting held on 13th November 2019 be signed by the Chair as a true record.

C 087 Matters arising

There were no matters arising from the minutes of the Council meeting held on 13th November 2019.

C 088 Committee Minutes

RESOLVED: that the Chair sign the minutes of the following meetings as a true record:

i. Projects Committee held on 11th December 2019

ii. Finance and General Purposes held on 11th December 2019

Projects

C 089 VE Day

The Council considered arrangements for VE day on 8th May 2020.

RESOLVED: to create a Working Group comprising Cllr S Burningham and Cllr J Webster and to involve the Bourne Society.

C 090 Report from the Chairman of the Committee on projects matters arising since the last meeting of the Committee

It was noted that Hillcroft School had made suggestions regarding arrangements for the release of children at the end of the Cedar Tree Lights Ceremony. These would be considered at a future meeting.

Finance & General Purposes

C 091 Schedule of payments

RESOLVED: to approve the schedule of payments (appendix 1)

C 092 Precept

RESOLVED: to approve recommendation F044 that the precept be increased by 5%

C 093 Parish Council News

Articles for the Spring issue of the Parish Council News were agreed. To avoid purdah articles it was requested that articles be submitted to the Clerk by the end of January.

C 094 Report from the Chairman of the Committee on finance & general purposes matters arising

There were no matters arising

C 095 Planning

The Public Examination of the Neighbourhood Plan was taking place on 10th March at the Soper Hall.

C 096 Report from the Chairman of the Planning Committee

Cllr C Botten, Cllr G Dennis and a resident were meeting with Shanley Homes regarding the Whyteleafe Road planning application. A briefing note would be produced following the meeting. Sandiford House application had gone to appeal.

C 097 Updates

To receive updates on the following:

i. Library

The Surrey County Council consultation on libraries was now open and included a proposal that the Hill library become a community library.

ii. Westway Centre

A meeting of the Westway Centre Trustees was taking place tomorrow and Cllr Botten would circulate a copy of the minutes for inclusion on the Parish Council website.

iii. Allotments

Permission had been granted for a community shed on the Westway allotments. Cllr Botten would contact the Chief Executive of Tandridge District Council regarding the Parish Council taking on management of the allotments.

C 098 Urgent business for inclusion on future Council and Committee agenda

There was no urgent business.

The meeting closed at 8.05pm