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**A meeting of the Projects Committee
is to be held at 6.30pm on Wednesday 8th February 2023
at the Westway Centre, Caterham on the Hill**

**Committee members: Cllrs E Payne (Chairperson) M Grasso, K Mansfield, V Robinson
S Aldous, H Bilton, C Botten, G Dennis, G Duck**

Members of the public can also view the meeting remotely via the link below.
PLEASE EMAIL THE CLERK BY 4PM ON THE DAY OF THE MEETING FOR THE PASSCODE.

[Join Zoom Meeting](#)

Signed *Helen Broughton*

Clerk to the Council

3rd February 2023

AGENDA

PR 23/1	Apologies for absence To receive apologies for absence
PR 23/2	Declarations of interest and dispensation requests To receive declarations of interest arising from the agenda
PR 23/3	Public forum 15 minutes to enable members of the public to ask questions or raise issues
PR 23/4	Minutes of the previous meeting Members to agree that the minutes of the meeting held on 8 th June 2022 be signed by the Chair as a correct record (previous minutes).
PR 23/5	Christmas <ol style="list-style-type: none">To review 2022 Christmas events and arrangementsTo consider replacing the Cedar Tree lights in 2023/24 and make a recommendation to the Finance Committee (quotation)
PR 23/6	Planters and Hanging Basket <ol style="list-style-type: none">To agree action on hanging baskets and planters for 2023To appoint CJS Plants as contractors for hanging baskets and troughs in 2023
PR 23/7	Possible Future Activities

	<ul style="list-style-type: none"> i. To consider holding the allotment competition in 2023 ii. To consider having a parish council stand at the Caterham Carnival on 10th June iii. To consider support for events being held as part of the Coronation iv. To consider a ring of stones around the Beacon to commemorate the Queen v. To consider a pond on Westway Common and agree action vi. To consider a community orchard and agree action
PR 23/8	<p>Bins</p> <p>To receive recommendations from the Parish Warden following an audit of bins in Caterham on the Hill and agree action</p>
PR 23/9	<p>Parish Warden report</p> <p>To receive a verbal report from the Parish Warden and agree action</p>
PR 23/10	<p><i>Members to resolve that under the Public Bodies (Admission to the meetings) Act 1960, to exclude the public and press from discussions concerning the following item that which relates to confidential contractual matters</i></p>
PR 23/11	<p>Bus Shelter</p> <p>To receive a report from Cllr Grasso on a new bus shelter on Westway along with quotations and to make a recommendation to the Finance and General Purposes Committee (confidential papers circulated to members)</p>